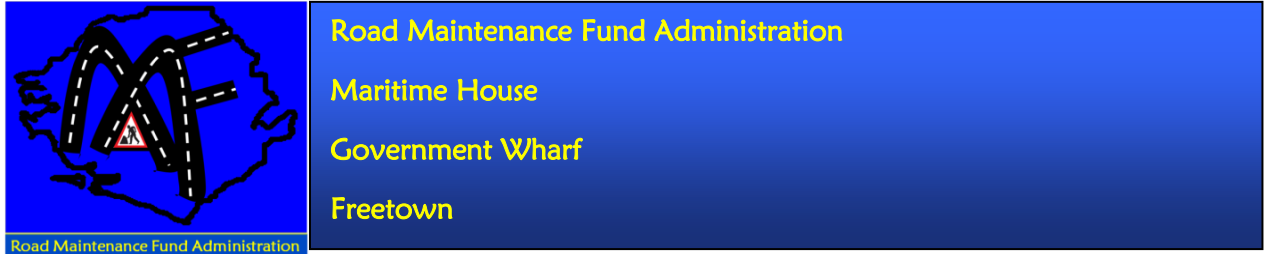


Section 1. Letter of Invitation



Invitation for Bids Road Maintenance Fund Administration (RMFA)

PROCUREMENT OF SOFTWARE

Procurement Numbers: **RMFA/IT/NCB/G/04/2024**

Date of First Issued: 29th May, 2024.

The Road Maintenance Fund Administration (RMFA) has allocated funds from its annual budget, and intends to spend part of this fund towards eligible payment under the contract for the **Software**:

1. The Road Maintenance Fund Administration (RMFA) invites sealed bids from eligible bidders who can demonstrate technical and financial capabilities for the Supply of Software.

Bidding will be conducted through National Competitive Bidding (NCB) procedures specified in the Public Procurement Act 2016 and the Regulations of 2020

Bidding is open to all suppliers who can demonstrate Technical and Financial capability to supply the required items

Interested Bidders can obtain the Bid document for a non-refundable fee Le 200,000 **for the Procurement of Software** into a Treasury Single Account Number 0111003981 at the Central Bank of Sierra Leone Single Account Number 0111003981 at the Central Bank of Sierra Leone, 21011325301 Union Trust Bank, 00300108179112183 Sierra Leone Commercial Bank, 02011012428 Rokel Commercial Bank and issue the payment slip to obtain the Bid document at RMFA office 3rd & 4th Floor Maritime House.

Interested bidders may obtain further information and inspect of the bidding document at the address below between **11:00 am to 3:00 pm from Mondays to Fridays.**

Bids will be opened on the **26th June, 2024 at 11:30 a.m.** in the presence of bidders or their representatives and those who chose to attend, at the **Board Room** of the **Road Maintenance**

Fund Administration, 3rd Floor Maritime House, Government Wharf, Freetown. Late bids will be rejected and returned unopened to bidders:

- ❑ **A valid Business registration certificate**
- ❑ **Bid Security of Le 1000.00 for the Supply of Software from a reputable Commercial Bank;**
- ❑ **A valid tax clearance certificate;**
- ❑ **A valid NASSIT clearance certificate;**
- ❑ **A signed Integrity Pact; [see attached]**
- ❑ **Business Profile**

Bids will be opened on the **26th June, 2024 at 11:30 a.m.** in the presence of bidders or their representatives who chose to attend, at the **Board Room** of the **Road Maintenance Fund Administration, 3rd Floor Maritime House, Government Wharf, Freetown.** Late bids will be rejected and returned unopened to bidders.

**The Procurement Committee
Road Maintenance Fund Administration
3rd& 4th Floor
Maritime House
Government Wharf
Freetown**